

A meeting of the **LICENSING COMMITTEE** will be held in **THE COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **TUESDAY, 21 JUNE 2005 ON THE RISING OF THE LICENSING & PROTECTION PANEL** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

### **APOLOGIES**

**1. MINUTES** (Pages 1 - 2)

To approve as a correct record the Minutes of the meeting held on 18<sup>th</sup> May 2005.

**Mrs H Lack  
388006**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and / or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 overleaf.

**3. APPOINTMENT OF SUB COMMITTEES** (Pages 3 - 4)

In view of a change in the Executive Councillor for Resources and Welfare, to appoint Members of the Committee to three Groups, from which the Head of Administration, after consultation with the Chairman is authorised to convene Sub-Committee hearings comprising three Members.

**Mrs H Lack  
388006**

**4. FEES** (Pages 5 - 6)

To consider a report by the Head of Administration on the exemptions and determination of fees where premises are used exclusively or primarily for the consumption of alcohol on the premises.

**R Reeves  
388003**

**5. LICENSING ACT 2003: THE LICENSING REGISTER** (Pages 7 - 8)

To consider a report by the Head of Administration on the implementation of a register containing certain information that is prescribed either by the Licensing Act 2003 or by regulation.

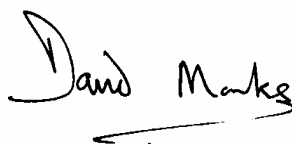
**R Reeves  
388003**

**6. MEMBERS' LICENSING CODE OF GOOD PRACTICE** (Pages 9 - 18)

Following the transfer of additional licensing responsibilities to the Council, to consider a report by the Head of Administration on a proposed code of good practice for licensing.

**R Reeves  
388003**

Dated this 13 day of June 2005



Chief Executive

### Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Mrs H Lack, Democratic Services Officer, Tel No 01480 388006/e-mail: Helen.Lack@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

[Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under *Councils and Democracy*).

[If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.](#)

### **Emergency Procedure**

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.*